

## Job Description

<b>Exempt:</b>	Yes	<b>Reports To:</b>	Senior Pastor
<b>Type:</b>	Part-Time	<b>Location:</b>	11 <sup>th</sup> Street Baptist Church
<b>Job Title:</b>	Music Minister	<b>Effective date:</b>	June 2022

**Summary:** 11<sup>th</sup> Street Baptist Church in Upland, CA, is searching for a worship leader to lead the church in singing gospel-centered songs that exalt God and encourage congregational singing.

**Job Overview:** This position provides *leadership* through the church's music ministry and *discipleship* to the church, especially those contributing to the music ministries.

### Job Responsibilities:

- ❖ Coordinate the music ministries of the church
- ❖ Plan and lead rehearsals and practices for worship
- ❖ Enlist, train, and disciple members of the music ministries
- ❖ Attend and contribute to weekly staff meetings, monthly church council meetings, and quarterly business meetings

*Job responsibilities are not limited to the list above. They may be revised when deemed appropriate by the Church from time to time.*

**Church Values:** 11<sup>th</sup> Street Baptist Church is a Southern Baptist Church. Employees must embrace the values and standards the church represents as it fulfills its mission of extending God's glory to the ends of the earth. Employees are expected to have a credible confession of faith, be baptized as a believer by immersion, hold to the Baptist Faith and Message 2000 and the church's bylaws, and be active members of 11<sup>th</sup> Street Baptist Church.

### Competencies:

- ❖ Leadership: Demonstrates initiative to work independently (e.g., ambitious, motivated, and determined); able to meet deadlines

- ❖ Music: Proficient in singing and leading worship music and worship; proficiency in guitar or another musical instrument is beneficial
- ❖ Technology: Proficient in computer skills such as email, word processing, and the ability to learn *Proclaim*
- ❖ Disciple Maker: Ability to lead people to Christ and develop plans for spiritual growth; understands that the music ministry is a vital component of the church's health and ability to accomplish our mission
- ❖ Oral Communication: Speaks clearly and persuasively in positive or negative situations; listens and gets clarification; responds well to questions; demonstrates group presentation skills; participates in meetings
- ❖ Written Communication: Writes clearly and informatively; edits work for spelling and grammar; varies writing style to meet needs; presents numerical data effectively; able to read and interpret written information

**Qualifications:**

- ❖ Education: A degree in any chosen field, completed or in process, is preferred

**Physical Demands:** The essential duties of this job require the employee to:

- ❖ Work at a computer for extended periods
- ❖ Able to stand for extended sessions

I acknowledge receipt of a copy of this job description. I have read, understand, and agree to accomplish the listed duties to the best of my abilities.

To apply, please send resumes to [eleventhstreetbaptist@gmail.com](mailto:eleventhstreetbaptist@gmail.com).

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Printed Name

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Date

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*Signature*

